

# The Lutheran Church of the Good Shepherd

## Council Minutes

August 11, 2009

**Present:** Laura Adamson , Glenn Blackmon, Leo Eliason, Darcy Huffman, Jamie Huizinga, Marcia Kjesbu, Egils Macs, Spike Millman, Ron Tuvey, Carolyn Wagner

**Ex-officio:** Pr John Rosenberg, Missy Tade (AIM), Pr Chuck Harris, Steve Peterson

**Absent:** Karen Olson

**Guest:** Jim Shanafelt

Carolyn called the meeting to order at 7:03 pm. Rm 114

### **Gathering Time**

Missy offered an opening prayer.

### Proposal to Serve as Fiscal Agent for Living Stones Prison Congregation

Jim Shanafelt, on behalf of the board of the Living Stones Prison Congregation, presented a proposal for Lutheran Church of the Good Shepherd to assume the role of Congregational Mission Fiscal Agent for the LSPC, a role which is currently performed by Faith Lutheran of Shelton. [Written proposal attached.] In this role, LCGS staff would administer payroll, benefit, and expense reimbursement responsibilities for Living Stones. LCGS' expenses would be reimbursed through the budget of Living Stones.

Council members discussed the proposal. Steve estimated that the staff costs would approach \$400 per month.

Ron moved that the council take the proposal under advisement for action at its September meeting. Spike seconded. Motion carried.

### Sharing and Prayer

Council members and staff each offered three well-crafted sentences about herself or himself. Prayers of concern were shared.

### **Practice Accountability (Reports, etc.)**

1. Approval of July Minutes: Spike moved to accept the minutes as presented. Ron seconded. Motion carried.
2. Administrator's report: Steve reviewed the congregation's current income and expenditure status, including possible opportunities to use dedicated funds to supplement operating revenues.
3. Lead Pastor's Report (attached).
  - a. The Mission and Vision Discernment Task Force is meeting September 15, with plans to complete work by October 31. Pr. John requested that the council endorse the task force members selected by him and the executive committee. These members are Lynn Byrnes, John Masterson, Glenn Blackmon, Trevor Sandison, and Cynthia Johnson (pending confirmation).
  - b. Second Journey of Faith group.
  - c. Worship/preaching schedule.
  - d. Adult education.
  - e. Pr John asked that the council consider how synod guidelines on compensation will be used by LCGS and write its decision in a policy.
  - f. Laura moved that the council endorse the Mission and Vision Discernment Task Force members. Marcia seconded. Motion carried.
4. Associate Pastor's Report (attached).

## The Lutheran Church of the Good Shepherd

- a. Pr. Chuck and his family are moving to Olympia on August 20.
  - b. Update on confirmation process.
  - c. Conversation opportunities with missionary Barb Robertson.
  - d. Development of position description for parish nurse.
  - e. Thoughts on what makes worship tick.
5. Associate in Ministry's Report
- a. Message from the Lutheran Church of Costa Rica thanking LCGS for its mission trip.
  - b. Rally Day on September 13.
  - c. Review of Sunday School and BASIC plans.
  - d. Global mission event at LCGS November 13-14.
  - e. Possibility of Missy leading a mission trip to Tanzania for Peninsula Lutheran in Gig Harbor in 2010.
6. Other reports – Carolyn noted that the council received a letter from Kristina Anderson reporting the successful implementation of the video visitation service for prisoners' families and thanking the congregation for its support.

Carolyn noted that the time had reached 9 p.m. and asked consent of the council to continue the meeting past 9 p.m. Council members consented.

### Implement our Mission and Goals:

1. Stipends for music leaders.
  - a. Pr John expressed his desire to enter into contracts with music leaders and to offer them stipends in recognition of their contributions. Money from the stipends would come from lease payments by the Olympia Community School. Contract term would be from September 2009 until May 2010.
  - b. Darcy moved "that the Council designate the administrator to develop a written contract for music leadership services provided by the musician leader of the Unfailing Light service and the musician leader of the Celebration service for the period of September 2009 through May 2010 and under that contract authorize the use of funds from the Olympia Community School lease monies to provide a monthly stipend to each leader." Marcia seconded.
  - c. The council discussed the proposal. Council members stated that the contracts and stipends would establish expectations, reflect the high priority of the worship experience, and contribute to fairness. Concerns included a suggestion to use a comparable contract mechanism for the organist and choir accompanist, the specific designation of OCS lease payments as the source of funds, and the possibility for roles and reporting to change should the congregation ultimately hire a music director.
  - d. Based on these discussions, Darcy accepted friendly amendments to her motion and moved "that the Council designate the administrator to develop and offer a written contract for music leadership services provided by the musician leader of the Unfailing Light service and the musician leader of the Celebration service for the period of September 2009 through May 2010 and under that contract authorize the use of general funds to provide a monthly stipend to each leader."
  - e. Leo called the question. Motion carried.
2. Contracts for organist and choir accompanist.
  - a. Council members discussed the status of the organist and choir accompanist. LCGS provides a stipend for these services but does not have a written position description or contract.
  - b. Laura moved that the Council designate the administrator to develop and offer a written contract to the organist and choir accompanist for the period of September 2009 through May 2010 and authorize a monthly stipend to each. Jamie seconded. Motion carried.

## The Lutheran Church of the Good Shepherd

3. Review of action items: Darcy wrote the Sheepskin article for August.
4. Council retreat. Carolyn proposed that the council hold a retreat in September to discuss financial priorities for the current year. Members identified September 26 as the best date.
5. Other items
  - a. Parking lot repair. Leo reported that the parking lot has cracks and potholes and that its condition will continue to deteriorate as water enters the cracks. Efforts to make repairs ourselves have not been successful. The Facilities Management Committee has obtained a bid of \$14,000 for a professional repair job, including filling, sealing, and restriping. Ron moved to authorize a parking lot repair project for up to the \$14,000 bid, with other bids to be obtained, using funds from the capital reserve account. Leo seconded. Motion carried.
  - b. Day of Caring. Laura asked if council members would like to participate as a team in the Day of Caring organized by United Way on September 25. The team would perform a community service project. Council members suggested that others in the congregation be invited to participate and that the council organize a similar day of caring in the spring for service projects to benefit members of the congregation. Laura agreed to act as team leader for the United Way event and provide an invitation to the congregation.

### **Go in Peace and Serve the Lord:**

**Adjourn:** 9:45 pm

**Next Council Meeting:** Tuesday, September 8, at 7:00 pm

**Closing:** The Lord's Prayer

### **Attachments:**

Living Stones Prison Congregation proposal

Lead Pastor's report

Associate Pastor's report

### **Follow up tasks:**

#### **November 2008:**

Brainstorm new names to designate our service styles.

#### **July 2009:**

Consider Steve's proposal for OSD insurance funds.

#### **August 2009:**

Darcy will write Sheepskin article for September.

Laura will organize a team for Day of Caring.

Council members will consider Living Stones proposal.

Council members will consider Pr John's request for a policy clarification on Synod guideline salary for called staff.

Council members will consider planning retreat date of Sept. 26.

Council members will submit, and Pr. Chuck will compile, their "three well-crafted sentences."

## **COUNCIL MOTIONS**

## The Lutheran Church of the Good Shepherd

TOPIC	MOTION/ACTION	APPROVED	FAILED
<b>July Minutes</b>	Spike moved and Ron 2 <sup>nd</sup> that the council approve the July minutes.	<b>X</b>	
<b>Endorsement of 1<sup>st</sup> task force for Holy Conversations</b>	Laura moved and Marcia 2 <sup>nd</sup> that the council endorse the members of the Mission and Vision Discernment Task Force.	<b>X</b>	
<b>Contract and stipends for lead musicians</b>	Darcy moved and Marcia 2 <sup>nd</sup> that the council designate the administrator to develop and offer a written contract for music leadership services provided by the musician leader of the Unfailing Light service and the musician leader of the Celebration service for the period of September 2009 through May 2010 and under that contract authorize the use of general funds to provide a monthly stipend to each leader	<b>X</b>	
<b>Contract and stipends for organist and choir accompanist</b>	Laura moved and Jamie 2 <sup>nd</sup> that the council designate the administrator to develop and offer a written contract to the organist and choir accompanist for the period of September 2009 through May 2010 and authorize a monthly stipend to each.	<b>X</b>	
<b>Parking lot repair project</b>	Ron moved and Leo 2 <sup>nd</sup> to authorize a parking lot repair project for up to the \$14,000 bid, with other bids to be obtained, using funds from the capital reserve account.	<b>X</b>	

**Respectfully Submitted:** Glenn Blackmon