

The Lutheran Church of the Good Shepherd

Council Minutes

February 9, 2010

- Present:** Laura Adamson; Glenn Blackmon, Secretary; Darcy Huffman; Jamie Huizinga; Marcia Kjesbu; Spike Millman; Karen Olson; Ron Tuvey, VP Business; Carolyn Wagner, President
- Ex-officio:** Pr John Rosenberg, Pr Chuck Harris; Missy Tade, AIM
- Staff:** Jim Pence, Holy Conversations Project consultant
- Absent:** Leo Eliason; Egils Macs; Steve Peterson, Administrator

Carolyn called the meeting to order at 7:04pm in Room 114.

Gather Together:

1. Pr. Chuck led council members in a discussion of ideas for worship at the Lutheran Church of the Good Shepherd, based on a document that he had circulated to council members and others in January. Members discussed ideas about whether and how to “brand” worship services, the possibility of moving worship times closer together, whether to continue “flipping” the times of the celebration and traditional worship services, opportunities to use a variety of worship and music styles within a given service, and how the bulletin and inserts can best be used both during worship and as a communication tool.
2. Jim Pence briefed the council on the status of the Holy Conversations project. The mission and vision discernment process led to a vision portfolio. The shaping the future process is leading to the development of asset maps, which includes the interests and desires of congregation members. The next phase, Phase 3, focuses on organization and leadership development with a focus on the 2010-2012 period. It would include ministry initiatives, an organizational support structure, leadership, and organizational documents to include bylaws, constitution, and continuing resolutions. Phase 4 would be a focus on stewardship. The project would conclude with a decision by the congregation at the annual meeting on May 16 regarding whether to endorse this work.
3. Prayers of joy and concern

Practice Accountability (Reports, etc.)

1. *Approval of Minutes:* Karen moved to accept the minutes of the regular meeting of January 12, 2010. Marcia seconded. Motion carried.
2. *Sheepskin article:* Darcy and Marcia volunteered to write the articles for March and April, respectively.
3. *Administrator’s Report:* Steve did not present an administrator’s report, due to illness. He provided a financial report (attached).
4. *Lead Pastor’s Report:* (attached) In addition to his written report, Pr. John asked that the council to authorize phases 3 and 4 of the Holy Conversations project.

Ron moved that the council authorize going ahead with the Holy Conversations project, phases 3 and 4. Darcy seconded. Motion carried.

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5. *Associate Pastor's Report:* (attached)
6. *Associate in Ministry's Report:* (attached) Missy briefed council members on a wide range of activities. Much of the discussion among council members focused on the programs and opportunities for high-school age members.
7. *Other Reports:* None.

Implement our Mission and Goals:

1. *Update of bylaws* – Committee is working on updates and is preparing to integrate the organizational decisions that are made through the Holy Conversations process.
2. *Office security update* – Staff and facilities committee members are meeting with the Olympia Police Department for a security-oriented review of the building.
3. *Stained glass project* – Carolyn reported that the artist is working on a design. Once a design is finalized, she and others will be assembling and installing the piece.
4. *Holy Conversations project* – Discussed during lead pastor's report.
5. *Update on Olympia Community School and the Christian Center* – Staff and the facilities committee are working on possibilities. Nothing definite to report.
6. *Appointment of council representative to the Trust Board* – Glenn reported that the articles of organization of the Trust Board provide for the council to appoint a member to serve on the trust board at the council's February meeting. This practice has not been followed in recent years. The sense of the members was that the council should consult with the trustees before making an appointment.
7. *Confirmation of Facilities Management Committee chair* – Ron reported that Doug Drees has agreed to serve as chair of the Facilities Management Committee and asked that the council confirm him in this position. Ron moved to confirm Doug Drees as chair of the Facilities Management Committee. Marcia seconded. Motion carried.
8. *Facebook presence* – Missy and Laura reported that Good Shepherd now has a page on Facebook.
9. *Review of Action Items* – None.
10. *Other items* –
 - *Request for approval of a fundraising event on April 11 and 18.* Ron presented a written request (attached) by Jerry and Cindy Schultz for permission to hold a fund raising event to offset the cost of a synod-organized trip to our companion synod in Namibia. Ron moved to authorize the event. Karen seconded. Motion carried.
 - *Stewardship committee* – Jamie reported that the stewardship committee is working on adding a feature to the congregation's web site that would allow web visitors to make online donations.

Go in Peace and Serve the Lord:

Adjorn: 9:45pm

Next Council Meeting: Tuesday, March 9, 2010

Closing: The Lord's Prayer

Follow up tasks:

July 2009:

Consider Steve's proposal for OSD insurance funds.

November 2009:

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Steve will create a list of dedicated funds that need to be decided on how to spend them. He will provide this to all Council members for review and comment.
Steve will provide a proposed policy on use of restricted funds.

COUNCIL MOTIONS

TOPIC	MOTION/ACTION	APPROVED	FAILED
Minutes	Karen moved, Marcia 2 nd , to approve the minutes of the regular meeting of January 12, 2010.	X	
Phases 3 and 4 of the Holy Conversations project	Ron moved, Darcy 2 nd , that the council authorize going ahead with the Holy Conversations project, phases 3 and 4.	X	
Confirmation of Facilities Management Committee chair	Ron moved, Marcia 2 nd , to confirm Doug Drees as chair of the Facilities Management Committee.	X	

Respectfully Submitted: Glenn Blackmon

Statement of Income & Expense for Fiscal Year 2010
The Lutheran Church of the Good Shepherd
- 7 months ending January 31, 2009

	<u>Actual</u> <u>to Date</u>	<u>Budget</u> <u>to Date</u>	<u>FY 2010</u> <u>Budget</u>
Income:			
Offerings	\$389,898.14	\$405,139.29	\$676,985.00
Interest	1,941.21	1,961.68	3,363.00
Mortgage To Mission	30,562.45	44,670.81	73,268.00
Other Income	10,114.41	7,415.96	17,451.00
Total Income	432,516.21	459,187.74	771,067.00
Expense:			
Staffing Expenses:			
Pastors-Salary/Benefits	108,896.20	107,261.12	183,877.00
Staff-Salaries/Benefits	136,121.26	137,190.45	239,953.00
Travel/Continuing Ed.	1,225.14	2,048.27	3,503.00
Pastoral Supply	350.00	0.00	0.00
	246,592.60	246,499.84	427,333.00
Facility Operations:			
Mortgage Principle	22,969.90	22,621.93	39,199.00
Mortgage Interest	36,075.10	36,423.07	62,021.00
Insurance	8,949.32	9,625.27	15,705.00
Utilities	26,772.93	28,813.89	49,844.00
Property Maint	39,716.44	35,325.49	60,363.00
	134,483.69	132,809.65	227,132.00
Other Operations:			
Office Operations	17,695.42	22,943.88	39,348.00
Council/Stewardship/Transition	3,832.09	4,000.00	4,000.00
	21,527.51	26,943.88	43,348.00
Program Expenses:			
Education/Youth & Family	125.42	0.00	0.00
Worship/Arts & Music	288.30	3,240.93	5,556.00
Congregational Fellowship	1,587.61	0.00	0.00
Caring Ministries	132.81	0.00	0.00
Social Justice	0.00	0.00	0.00
Evangelism & Mission	0.00	0.00	0.00
	2,134.14	3,240.93	5,556.00
Benevolences:			
SW Washington Synod	27,292.86	28,359.75	47,389.00
World and Local Concerns	11,696.96	12,154.18	20,310.00
	38,989.82	40,513.93	67,699.00
Total Expenses:	443,727.76	450,008.23	771,068.00
Income Less Expense:	-11,211.55	9,179.51	-1.00

LUTHERAN CHURCH OF THE GOOD SHEPHERD

Statement of Financial Position On January 31, 2010

ASSETS

Current Assets

Cash	Church	Petty Cash	\$700.00
	Key Bank	Checking	\$55,433.62
	Key Bank	Money Market	\$112,772.35
	Key Bank	CD - 2199	\$25,157.87
	Key Bank	CD - 2207	\$25,157.87
	Key Bank	CD - 1723	\$25,952.52
	Key Bank	CD - 1731	\$25,952.52

\$271,126.75

Investments Thrivent **\$112,180.38**

Common Stock - Donated **\$0.00**

Accounts Receivable **\$0.01**

Total Current Assets \$383,307.14

Total Fixed Assets

Original Building + Additions **\$4,050,758.18**

TOTAL ASSETS

\$4,434,065.32

Current Assets not carried on our books:

Investments - Lutheran Community Foundation:

Scholarship Fund as of 12/31/2009

\$136,451.22

LUTHERAN CHURCH OF THE GOOD SHEPHERD

Statement of Financial Position on January 31, 2010

LIABILITIES

Current Liabilities

L&I Payable	\$448.66
Other Payable	(\$100.00)
Due to Synod	\$0.00
Dedicated Funds Payable	\$285,896.08
	\$286,244.74

Long-Term Liabilities

Mortgage Thrivent	\$1,078,219.55
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TOTAL LIABILITIES

\$1,364,464.29

EQUITY

Prior Year End **\$2,931,059.02**

Current Period:

Mortgage Principal- Thrivent	\$22,969.90
Mortgage Principal - Balloon Pymts	\$126,783.66
Current Period Operating Gain/(Loss)	(11,211.55)
	\$138,542.01

TOTAL EQUITY

\$3,069,601.03

TOTAL LIABILITIES & EQUITY

\$4,434,065.32

Current Assets	\$383,307.14
Less Dedicated Funds	\$285,896.08
General Fund Reserve	\$97,411.06
Reserves Target - Operations	\$90,000.00
Reserves Target - Capital	\$20,000.00
Total Reserve Target	\$110,000.00
Less Actual Reserves	\$97,411.06
Reserve Target Surplus/(Deficit)	(\$12,588.94)

LUTHERAN CHURCH OF THE GOOD SHEPHERD

Statement of General Fund Operations

For the 7 Months Ending
on January 31, 2010

INCOME

Offerings	\$389,898.14	
Interest	\$1,941.21	
Mortgage to Mission	\$30,562.45	
Other	\$10,114.41	
Total Income		<u>\$432,516.21</u>

EXPENSES

Staffing	\$246,592.60	
Facilities	\$134,483.69	
Operations	\$21,527.51	
Programs	\$2,134.14	
Benevolences	\$38,989.82	
Total Expenses		<u>\$443,727.76</u>

INCOME LESS EXPENSE

(\$11,211.55)

Lead Pastor's Report

John Rosenberg
February 10, 2010

Holy Conversations Project:

- 15 people have contributed \$13,250 with gifts have ranging in size from \$100 to \$4,250.
- Anticipated remaining expenses for Phases 3 and 4 = \$8,500
- \$3,711~~44~~ remains in the account after Phases 1 and 2 and related expenses have been paid.
- We need \$4,788.56 to complete Phases 3 and 4 of the project. Several outstanding pledges remain and will be paid between now and May which will leave approximately \$4000. One possible source for funds to cover the remaining expenses could be "unusable" designated funds and/or part of the Fred Blumhardt estate.

Goals for 2010 and beyond:

1. Complete Phases 3 and 4 of the *Holy Conversations Project*
2. Hire a full-time Worship and Music Coordinator (or as close as we can come)
3. Launch a Capital Campaign of roughly \$2 million
 - retire the existing debt \$1.1 million
 - complete Phase II of the Master Plan (narthex and office complex) including remodeling and refurbishing our current worship space
 - providing seed money (10% of total) for a start-up "emergent" ministry in downtown Olympia; possibly in collaboration with Gloria Dei, St. Mark's, SW Washington Synod, ELCA and ecumenical partners.

Associate Pastor's Report

February 9, 2010

New Journey of Faith Group

I'm working to bring together a new Journey of Faith group that is scheduled to begin February 21 and walk together through May 2.

Missy and Gary Campbell attended a Catechumenate conference in Seattle in January. With that experience added to the mix, the conversation about how our Journey of Faith might evolve into a more lay lead program will begin. Also, the number of groups to form in a year and the timing of it all will also be under discussion.

Thank You for Vacation

One thing I've learned over my years as a pastor is I have a hard time "leaving my work" at the office. For better or worse, I have to leave the country to truly relax. So, thank you for the time away. San Jose del Cabo was warm, sunny, 78 degrees with a nice breeze, and I did little more than swim in the pool with Keegan and walk on the beach with Kirsten. Peeling and eating shrimp and enjoying a margarita as the sun went down were great ways to finish the day.

Confirmation Update

We finish a six-week stretch tomorrow night by exploring the sixth commandment: "You shall not commit adultery" - Exodus 20:14. After Easter, we spend two weeks finishing the commandments and then jump into the Creed.

This year's eighth grade kids will be confirmed next fall when they are ninth graders. Missy and I are working on how to connect these kids with some of our high school youth, both for mentoring purposes and to create a welcome into the BASIC group.

A Partnership: Home and Congregation

A friend of mine asked me what my basic goal at Good Shepherd is - apart from the daily tasks with which I am involved. I could have said something about worship, but I've talked about that already tonight. So, alongside worship diversity within a commonality of vision and mission, I would have to say that creating partnerships between home and congregation is a very basic goal I have here at Good Shepherd.

In the book by Anderson and Hill (*Frog without Legs Can't Hear*) there are two passages that help me think about this partnership between home and congregation. The first is on page 67:

[Luther] states, "Everybody acts as if God gave us children for our pleasure and amusement...We must not think only of amassing money and property for them."¹¹ These words are applicable for much of family life in America today as well. Luther had a much larger vision of the importance of parents in the life of faith. He said, "Most certainly father and mother are apostles, bishops, and priests to their children, for it is they who make them acquainted with the

gospel."¹² Luther lived this conviction in his own family life. Luther believed -and acted upon his belief-that the home was foundational to passing on the faith to the next generation.

Well, if this is true, what is the role of the congregation in helping faith be passed on to the next generation? Anderson and Hill have proposed an answer (pages 46-49). The answer focuses on 1) the public proclamation of the gospel, which reinforces the gospel message parents teach at home, 2) the Christian community as a place and time for "practicing" what is taught at home, and 3) the Christian community as a springboard for acts of love, compassion, and justice in the wider world.

The partnership between home and congregation is a living relationship. It must be tended to with consistency and care. For too long, the congregation has either made the imperial announcement that it alone has the right and ability to nurture the faith of the next generation or it has enabled and encouraged families to neglect that work at home. What I am working toward is a new balance in this living relationship, one in which both home and congregation support one another.

Associate in Ministry
Council Report
February 9, 2010

Sunday School

- Grades 1-6 end the Sunday School hour with 15 to 20 minutes of **closing worship**. We have converted the Game Room into a Chapel of sorts. We sit on the floor around candles, cross, water, chalice, Bible and an offering basket. We talk about the elements of worship in front of us; we sing using instruments and sign language; we pray. The response has been very positive from parents, teachers and kids. I hope that they will be able to offer something in worship at a later date.
- During Advent the Preschool – 2nd graders told the advent story through photos that were made into a powerpoint and a photo book for families. Grades 1-6 will do the same thing to tell the **Easter story**. Beth Oshiki, Forrest Sutmiller and Darcy Huffman have been hard at work getting everything ready. The storyline is taken from the Spark Story Bible.
- February 21 we will have a **professional storyteller** in our midst! This will be open for everyone during the Sunday School hour. We will also have a table with reading resources for all ages. Storytelling is a key ingredient in the passing on of faith.
- February 28 we will **plant seeds** that will eventually end up in our community garden. Kris Anderson is working with me on that project. She will meet with them three times in all and we will have fun while learning about the community garden project. We will also be focusing on hunger issues this spring working up to the crop walk May 2.

BASIC

- Sunday, February 7 Pastor Chuck, Taryn Loftness and myself met with high school youth and their parents. Although there are plans for a **parent meeting** this spring, the meeting was called after a miscommunication caused a lot of anxiety for both parents and family. There was a lot of good conversation which we will continue as we explore what youth ministry might look like at Good Shepherd.
- Taryn Loftness will no longer be helping with the high school youth. Mike Oshiki will be gone for about 9 weeks, so we have some **challenges ahead of us** in finding consistent mentorship for this group of young adults.
- **Fool's Night Out** is a "lock-out" event put on by several churches in our conference. We travel from location to location all night (swimming, skating, bowling etc). The event begins at Good Shepherd in the evening of March 26th with worship and an orientation and continues until 5:30 am on the 27th.

Cross-Generational

- The **Worship Journey Retreat** that was set for February 13-14 has been canceled due to lack of interest.
- The **Lenten Photo Project** is off to a great start! We had our first meeting to talk about the themes in Lent and get our photo 'assignments.' There were 13 people present, plus 4 more who were unable to be there. Once the photos are collected we will use them as part of the larger congregation's Lenten journey. There will be a photo devotional; a photo gallery in the hallway; and photos used during the Lenten mid-week services. There is quite a bit of interest around photography and it could turn out to be the making of a new small group.

Random

- Good Shepherd is on Facebook! I started a **Facebook** account for Good Shepherd – we have 76 'friends' and members are posting upcoming events/notices etc already. Want to join? Go to www.facebook.com, set up an account, ask 'Good Shepherd Olympia' to be your friend ☺.
- Advocating Congregation
- Faith Advocacy Day

February 9, 2010

Dear Council,

We will be representing Good Shepherd on a trip to our companion synod in Namibia from May 24 through June 4. We will be traveling with a group from the SW Synod consisting of:

Jerry and Cindy Schultz
Rob and Linda Hofstad
Randy Fero
John Stroeh
Rachel Pritchett

We are requesting permission to hold a fund raising event at Good Shepherd on April 11 and 18, 2010 to offset the cost of this trip for the seven of us. St. John in Chehalis will be doing the same thing on the same days. Any extra funds raised will go to our companion synod's social justice projects.

The event will be a "144 Envelopes" display during coffee hour on those Sundays. Members will be encouraged to take an envelope and place a donation that matches the number on the outside. For instance they choose # 5 envelope, they would place a five dollar bill inside.

We would like to make a quick announcement about it at the end of 8:15 worship both Sundays.

We are requesting matching funds from Thrivent for this event as well.

We will be happy to report on the trip upon our return.

Thank you for your consideration.
Your brother and sister in Christ,
Jerry and Cindy Schultz